

National Association of Letter Carriers



TRI-VALLEY BRANCH 2902

21540 Prairie Street, Suite C
Chatsworth, CA 91311-5830

Documentation Request

To Supervisor/Manager,

The NALC hereby requests copies of the following documents required in the investigation of the grievance or possible grievance.

Name of Employee or Class Action

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

Shop Steward

Supervisors Initials/Date

Date

Time

Documentation given to steward

Stewards initials upon receipt of documents

